

## **BOARD POLICY NO. 4 – THE BOARD PROVIDES STRATEGIC DIRECTION TO THE PRESIDENT**

This document is the parent policy for any related board procedures. Questions regarding this policy are to be directed to the identified Policy Administrator.

<b>Functional Category:</b>	Board
<b>Approval Date:</b>	November 8, 2021
<b>Effective Date:</b>	November 8, 2021
<b>Policy Owner:</b>	Board of Governors
<b>Policy Administrator:</b>	Board Coordinator

<b>Objective:</b>	<p>The Board provides strategic leadership to guide NorQuest’s future by making decisions related to the college’s Strategic Plan, which includes the college’s vision, mission, mandate, values, business model principles and strategic priorities. We entrust the President with the responsibility and authority to carry out the plans and programs necessary to fulfil the college’s Strategic Plan.</p> <p>NorQuest College meets its strategic objectives through the President’s active leadership and unflagging commitment to the goals set out in our Strategic Plan.</p>
-------------------	---

<b>Policy:</b>	<p><b>The Board’s role in developing the Strategic Plan</b></p> <p>NorQuest College’s Strategic Plan is the Board’s primary instrument for providing direction to the President. In it, we identify the strategic priorities or ends that we believe will serve to fulfill our mandate. We document these ends in NorQuest College’s Strategic Plan through a process that includes:</p> <ul style="list-style-type: none"> <li>• developing the plan in collaboration with the college President and key internal and external stakeholders</li> <li>• approving the plan and actively seeking to support its ends within our governance framework</li> <li>• regularly reviewing the plan and assessing the college’s progress in achieving its ends</li> <li>• revising the plan as needed in response to changes in internal circumstances or external influences on the college</li> </ul>
----------------	---

	<p><b>The President’s role in carrying out the Strategic Plan</b></p> <p>The President’s leadership role in carrying out the Strategic Plan includes:</p> <ul style="list-style-type: none"> <li>• encourage NorQuest College and its employees to align their actions and decisions with the college’s Strategic Plan as the primary focus.</li> <li>• consistently and regularly engaging students, employees and key stakeholders to ensure that the college is meeting the strategic goals set out in the plan</li> <li>• regularly monitoring the college’s successes in achieving these goals</li> <li>• regularly reporting to the Board with respect to the Plan</li> <li>• providing the Board with timely recommendations for adjusting the plan in response to internal circumstances or external influences on the college</li> </ul>
--	---

<b>Definitions:</b>	<b>Board</b> means the Board of Governors, established under the Act.
---------------------	---

<b>Related NorQuest College Information:</b>
<b>Related External Information:</b>
<b>Next Review Date:</b>
<b>Revision History:</b>
<b>Monitoring and Frequency:</b>

**Procedures** are written statements that stipulate specific actions to be taken to conform to established policies, and allow for the systematic implementation of those policies. Procedures often include detailed step-by-step descriptions of what to do, and normally explain the use of any relevant forms.

Board Policies

February 2024 – At least once every three years to ensure compliance with legislation, Board Policies and intended purpose.

June 2010 – New Policy Established  
 October 2012  
 February 2016  
 February 2019  
 October 2021 – Revised and reformatted

- Yearly the President will present a three-year business plan that aligns with and supports the Strategic Plan.
- Bi-annually, or as requested by the Board, the President will report on the college’s progress in relation to the Strategic Plan.